

ARROWHEAD UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
JUNE 12, 2013  
MINUTES

The meeting was called to order by President LeBlanc at 7:02 p.m. in the District Office Board Room.

Everyone rose for the Pledge of Allegiance.

Members present: Joe LeBlanc, Bob Rosch, Sue Schultz (arrived at 8:23 p.m.), Craig Thompson, Mike Kusch, Tim Langer (arrived at 7:05 p.m.), Kent Rice, Donna Vrakas, Al Zietlow

Administration present: Craig Jefson, Steve Kopecky, Mary Ann Beckman, Bonnie Laugerman, Gregg Wieczorek  
Staff present: Marjorie Medendorp, Therese Rodeghier

Others present: Mary Baer, Suzanne Kelley, Rick Kalscheuer, Judie Taylor –  
Waukesha County Business Alliance/Manufacturing Alliance

The meeting was properly posted.

Moved by Zietlow, seconded by Rosch to approve the minutes of the April 18, 2013, Special Board meeting, the May 8, 2013, Regular Board meeting, and the May 10, 2013, Special Board meeting as presented. Motion Carried.

Moved by Kusch, seconded by Rosch to approve the operating bill list and pay vouchers 5, 138090-138222, 138224-138267, and 201200418-201200453 in the amount of \$1,313,675.77 and to approve credit card expenditure transactions as presented in the amounts of \$55,855.57 and \$70,426.58. Motion Carried.

CITIZEN COMMUNICATIONS AND COMMENTS – Ms. Marjorie Medendorp and Ms. Therese Rodeghier, instructional assistants, addressed the Board of Education in regard to the proposed partial support staff layoffs and eligibility criteria for health and dental insurance.

Mr. Langer arrived at this time.

SUPERINTENDENT'S REPORT –

Ms. Terri Carnell, language arts teacher, and three of her students, Molly Gerlach, Maria Trentadue, and Nathan Petersen, shared information regarding their participation in World Book Night 2013. World Book Night is a non-profit organization that provides free books to volunteers across the country to hand out in their community to those who don't regularly read. Each year, 30 books are chosen by an independent panel of librarians and booksellers. The authors of the books waive their royalties and the publishers agree to pay the costs of producing the specially-printed editions. Members of the public apply to personally hand out 20 free copies of a particular title to people in their community on April 23<sup>rd</sup> with the hope of inspiring others to read. In 2012, book givers handed out half a million books in 5,800 towns and cities. The students also read the book they selected to hand out and included an e-mail address so the recipient could discuss the book with them after they read it.

Ms. Mary Baer and Ms. Suzanne Kelley of the Waukesha County Business Alliance/Manufacturing Alliance, along with members Mr. Rick Kalscheuer (R&R Insurance) and Ms. Judie Taylor (DUECO, Inc.) shared information regarding the Schools2Skills program and their initiative to encourage high school students to consider a career in manufacturing.

Mr. Wieczorek shared information regarding a potential fine arts student assembly. The Board of Education approved moving forward with the proposal.

CURRICULUM – Committee member Zietlow reported on the May 23, 2013, meeting.

Moved by Rosch, seconded by Langer to approve the World Language Department extended field trip to China during spring break in April 2014, as recommended by the Curriculum Committee. Motion Carried.

Moved by Zietlow, seconded by Kusch to approve the 2013-2016 Arrowhead Information and Technology Plan, as recommended by the Curriculum Committee. Motion Carried.

Ms. Schultz arrived at this time.

Moved by Rice, seconded by Langer to approve the World Language Department extended field trip to Costa Rica from June 16-29, 2014, as recommended by the Curriculum Committee. Motion Carried.

Moved by Zietlow, seconded by Rosch to approve the World Language Department extended field trip to Germany from June 23-July 7, 2014, as recommended by the Curriculum Committee. Motion Carried.

Moved by Thompson, seconded by Rice to approve the Special Education Department (CD/Café Arrowhead) extended field trip to Disney World in Orlando, Florida from October 23-27, 2013, as recommended by the Curriculum Committee. Motion Carried.

The next Curriculum Committee meeting is scheduled for June 27, 2013, at 7:00 a.m.

FINANCE & LEGISLATION – Mr. Kopecky updated the Board of Education regarding the status of the 2013/2014 budget development and noted that the Annual Meeting is scheduled for August 14, 2013.

BUILDINGS & GROUNDS – Chairperson Zietlow reported on the June 5, 2013, meeting. The committee reviewed the schedule for developing facility/land use and development proposals, the site surveying schedule, and was updated regarding the status of summer projects.

It was the consensus of the Buildings and Grounds Committee to cancel their meeting scheduled for July 3, 2013. The next Buildings and Grounds Committee meeting is scheduled for August 7, 2013, at 7:00 a.m.

PERSONNEL – Chairperson Rosch reported on the May 23, 2013, and June 4, 2013, meetings.

Moved by Kusch, seconded by Langer to approve the 2013-14 partial support staff layoff notices for Connie (Colleen) Berg, Sharon Blake, Susan Bohman, Michael Chapes, Jennifer Drljaca, Susan Herbst, Mary Jensen, Diane Kallas, Anthony Kust, Marjorie Medendorp, David Merrell, Paula Merritt, Colleen Millot, Susan Moore, Theresa Oldenhoff, Robert Pulkowski, Juanita Reuter, Therese Rodeghier, Kristen Wink, Susan Wipijewski, and Debra Wolf, as presented, in accordance with the district's Employee Handbook. Motion Carried.

Moved by Zietlow, seconded by Thompson to approve the extension of the health and dental insurance termination date, for support staff experiencing partial layoffs, from July 31, 2013, to August 31, 2013. Motion Carried.

Moved by Zietlow, seconded by Rice to approve the 2013-14 confidential support staff and administrative compensation proposal as presented. Motion Carried.

Moved by Rice, seconded by Zietlow to approve the 2013-14 Personnel Agreement Between the Arrowhead United Teachers' Organization and the Arrowhead Union High School District as presented. Motion Carried.

Moved by Zietlow, seconded by Rice to approve the 2013-14 teaching staff compensation proposal as presented. Motion Carried.

Moved by Kusch, seconded by Rice to approve the 2013-14 support staff compensation proposal as presented. Motion Carried.

Moved by Langer, seconded by Kusch to approve the 2013/2014 Employee Handbook revision to Part 1, Section 12.01 Personal Days Provided, as presented. Motion Carried.

Mr. Rosch noted that a Personnel Committee meeting will be scheduled in July 2013 to review the nominations for the AHS career achievement award, "The Arrowhead Award," and recommend the 2013 award recipients to the Board of Education for approval.

As part of the closed session later this evening, Mr. Rosch will distribute to Board members the superintendent evaluation form to be completed for 2012/2013 and also to recommend goals for 2013/2014.

POLICY –

Moved by Rosch, seconded by Zietlow to approve the Parent/Athlete Code of Conduct 2013/2014 as presented. Motion Carried.

It was the consensus of the Policy Committee to cancel their meetings scheduled for June 20, 2013, and July 18, 2013. The next Policy Committee meeting is scheduled for August 22, 2013, at 7:00 a.m.

WASB – Mr. Zietlow noted that the 2013 WASB Educator Effectiveness Conference is scheduled for August 6, 2013, in Madison.

CESA – Mr. Zietlow reported on the CESA #1 Annual Convention, which he attended on May 21, 2013, as the Convention Delegate. He also noted that Dr. Mary Gavigan, former superintendent of the Whitefish Bay School District, has been appointed as executive director of CESA #1, effective July 1, 2013. Dr. James Rickabaugh, interim executive director, will continue as executive director of the Institute @ CESA #1.

NEW BUSINESS:

Moved by Zietlow, seconded by Rosch to accept the donation of \$233,557.00 from the Bradley Corporation/Mullett family for the Mullett Ice Center site alteration project. Motion Carried.

Moved by Kusch, seconded by Rosch that pursuant to State Statute 19.85(1)(b)(c)(e), the Board of Education will move into closed session and reconvene to address public business matters:

- Contract negotiations
- Personnel matters
- Superintendent annual review

Roll Call Vote: Rice – aye, Kusch – aye, Schultz – aye, Rosch – aye, LeBlanc – aye, Vrakas – aye, Zietlow – aye, Thompson – aye, Langer – aye. Motion Carried.

Moved by Zietlow, seconded by Rice to move into open session.

Roll Call Vote: Kusch – aye, Langer – aye, LeBlanc – aye, Rice – aye, Rosch – aye, Schultz – aye, Thompson – aye, Vrakas – aye, Zietlow – aye. Motion Carried.

Moved by Kusch, seconded by Rosch to accept the resignation of Paul Zelinger, effective May 13, 2013, the resignation of Paul Biancuzzo, effective June 12, 2013, the resignation of Derek Micke, effective at the conclusion of the 2012/2013 school year, and the resignation/retirement of Diane Lubbert, effective October 4, 2013. Motion Carried.

Moved by Rosch, seconded by Zietlow to approve the 2013/2014 professional staff contracts for Maggie Johnson (Special Education, .5 FTE; contract correction), John Hoch (Special Education), Sal Logue (Special Education), Jill Bohrman (Special Education, 68.3%), Ann Krueger (Special Education), Dean Ledzian (Special Education, 67%), Aaron Samplawski (Math), Lisa Tiefenthaler (Math, 8/12), Christopher Skaros (Social Studies), and Tamara Varsos (Social Studies, 11/12). Motion Carried.

FUTURE AGENDA ITEMS – None presented.

Moved by Rosch, seconded by Zietlow to adjourn. Motion Carried.

The meeting adjourned at 10:08 p.m.

Respectfully submitted,

Diane Hoag  
Recording Secretary

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Susan M. Schultz, Clerk